

Offence Warning:

- First Warning*
 Second Warning
 Third Warning
 Final

Employee Name: _____ **Date:** _____

Site/Location: _____ **Supervisor:** _____

Disciplinary Procedure Used:

- Verbal Warning*
 Reprimand
 Suspension
 Dismissal

Reason for Disciplinary Actions;

Corrective Actions to be implemented;

Statement of Employee Disciplinary Action Acknowledgement

I have read CPP's Progressive Discipline Policy and Procedures, and understand the disciplinary actions that have been taken for my offence(s), and the corrective actions that will be implemented below to ensure that the offence stated on the previous page will not happen again. I understand that if there is a recurrence of my offence(s), or if any new offence(s) arise, that I may be subjected to further disciplinary procedures up to and including dismissal.

Employee Signature: _____ Supervisor Signature: _____

H&S / Management Signature: _____ Date: _____

<input type="checkbox"/> Employee	<input type="checkbox"/> Office	<input type="checkbox"/> Superintendent/Supervisor
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